



**MINUTES**  
**Workforce Connection**  
of Central New Mexico  
**Executive Committee**  
Thursday, April 3, 2008  
7:30 am  
MRCOG, 809 Copper NW - Board Room

**Call to Order** – 7:45 am – Bob Davey

**Roll Call** - by Patrick Newman

**Present**

Ken Carson  
Mayor Patricia Chavez  
Bob Davey  
Judy LeJeune  
Rita Logan  
Mary Lee Martin  
Virginia Murphy

**Quorum Established**

**Excused**

Carol Sanchez  
John Sapien  
Mike Swisher  
Dave Tixier

**Approval of Thursday, April 3, 2008 Agenda**

**Motion:** Rita Logan  
**Second:** Mayor Patricia Chavez  
**No Discussion**  
**Action:** Passed unanimously by voice vote

**Tab 1: Approval of Minutes, Executive Committee: March 6, 2008**

**Motion:** Mary Lee Martin  
**Second:** Judy LeJeune  
**No Discussion**  
**Action:** Passed unanimously by voice vote

**Tab 2: Monthly Expenditure Report for March 2008 - by Jan Borchardt**

- Jan Borchardt, MRCOG Finance Manager, explained the WIA monthly expenditure report for March 2008.
- The billings from the Department of Workforce Solutions still have not been received.
- As of February 29, 2008, expenditures, including encumbrances, are at a seventy-two percent of the budget.

**No Discussion**

**FINAL ACTION ITEMS**

None.

**INFORMATION AND DISCUSSION ITEMS**

**Tab 3. WIA Status Updates – by Patrick Newman**

- Mr. Newman stated that meeting notices were sent to the Central Region priority industry alliances established and formulated to assist WIA and the direction of programs.
- Fifteen contractors were present at the first construction alliance meeting held on April 2, 2008.
- Information on the Workforce Connection of Central New Mexico Business and Career Centers (BCC) was distributed to the members to help us evaluate portions our plans for implementing a business-driven program to meet the needs of businesses and address labor shortages.
- Designated industry chairs will become active participants to the WCCNM and meetings.
- The manufacturing and healthcare alliances will meet within the next two weeks.
- The Bernalillo BCC will be undergoing construction within the next 2-3 weeks.
- Dewey Cave discussed Mayor Chavez of Albuquerque's 8-week summer youth program and his goal to employ one thousand youth for the summer of 2008.
- The Bernalillo BCC will provide initial evaluation to youth entering the facility for the city summer youth program.
- The YDI youth provider contract will be enhanced to include youth summer services pending negotiations and Youth Council approval.
- Existing WIA Youth Program financial resources will be utilized to fund the Mayor's summer program, and will be supplemented by the state 10% monies in July 2008.
- Board members were concerned about funds expended for youth served exclusively in Bernalillo County and overall impact of services for youth.
- Mr. Davey presented a letter dated March 26, 2008 from the Department of Workforce Solutions (DWS) outlines future changes to the Central Region WIA budget.
- A meeting held on April 2, 2008 changed perceptions on what the WIA program is all about, redefined what our job is and how we are going to handle budget reductions.
- Mr. Newman stated that Deputy Secretary of DWS requested to meet with Board Chairs before the next Legislative Session to address the youth funding issues across the state and seek additional program funds.

- In an effort to become a business-driven program, the BEDOSS Committee, to include members of the alliances as well as economic development partners, will resume meetings to help guide WIA initiatives.
- DWS state allocation figures are expected to be released to the local areas by the end of the week and scenarios will be evaluated upon receipt of state figures.
- Members agreed that legislators and CEOs be informed of Central Region funding concerns.
- Mr. Davey presented the New Mexico Employment Institute Concept Paper and suggestion to incorporate their activities into the BCC.
- Judy LeJeune with the Division of Vocational Rehabilitation has a partnership with the New Mexico Employment Institute in working with disabled individuals.
- Clients are those with the most significant disabilities and will require additional resources, knowledge and expertise to provide adequate service.
- Ms. LeJeune suggested that if they would like to become a partner of the BCC and will bring their own funding, their services would be beneficial.
- Mr. Davey recommended that staff review and provide a formal request and recommendation.
- Concerns raised regarding BCC Policies and Procedures
- Robert Desiderio, WCCNM Legal Counsel, met with Patrick Newman regarding BCC standard policies among the different agency employees.
- The Memorandum of Understanding (MOU) among the Secretaries of all partner agencies allow for agreement among supervisors overrides agreement of Secretaries.
- Suggestions include amendment of the MOU or development of non-binding guidelines that all employees will follow.
- Mr. Newman stated that he will work with Mr. Desiderio to draft an amendment to the MOU to incorporate the operations of the BCC.

#### **Further Discussion**

## **REPORTS**

### **Administrative Reports**

- Mr. Newman reported that a health career job fair, in partnership with Albuquerque Job Corps, will be held on April 25, 2008.
- A meeting with Michelle Rael and the Offender Program will be partnering with WIA to develop work experience sites in Sandoval County.

### **Questions and Comments Followed**

### **Committee Reports-**

- **Youth Council** – Mary Lee Martin
  - Two Youth Council members will be participating in a youth conference at the end of May 2008 and will provide information regarding youth initiatives.
- **Performance and Monitoring**
  - None.
- **Training and Service Provider** – Judy LeJeune
  - The Training and Service Provider Committee met on March 27, 2008.
  - Staff updated the Committee on Eligible Training Providers.

- The VOSS software upgrade initiatives and annual provider recertification process issues were discussed.
- A request from out-of-state provider who would like to conduct online training in New Mexico was received, but do not meet our criteria in becoming a training provider.
- A presentation by a local employer, Crystal Cleaning Services, was made to the Committee requesting funding for training to gain state certifications.
- The Committee recommended that they schedule time with the Small Business Development Center.
- The next Training and Service Provider meeting is scheduled for May 22, 2008.

## **PUBLIC COMMENT**

### **Public Comments**

- None.

## **ADJOURNMENT**

**Adjournment** – 8:53 am

### **Next Meeting-**

**Date:** Thursday, May 1, 2008  
**Time:** 7:30 am  
**Location:** Mid-Region Council of Governments

*A more detailed account of the meeting and discussions are available for review at the MRCOG offices at:  
809 Copper NW, Albuquerque, NM 87102*